

# ENROLMENT APPLICATION



## Canadian Independent College

### *Just a few reasons why it is awesome to be a Canadian Independent College student:*

- **It's cool to be smart**

At Canadian Independent College it's cool to be smart. We pride ourselves in cultivating an environment where a student's focus to achieve is admired not ridiculed. In many schools, students who want to learn and who are "smart" are branded as nerds or become the butt of jokes in school. At CIC Waterloo it is cool to be smart.

- **Personal development**

At our private high school we focus on getting you to the university of your choice. Your personal maturation and development is key in reaching your academic goals. We focus on your best attributes to help you gain a better understanding of who you are, and what you can become.

- **Small classes**

At CIC Waterloo we provide small and personable classroom learning environments. You are a person not just a number; you are part of an enriched learning community with an average class size of 15 students.

- **All classes are conducted by highly qualified teachers**

Our dedicated teachers are highly qualified to teach in their respective subject areas. Our teachers are all certified by the Ontario College of Teachers and the Ontario Ministry of Education.

- **One-on-one meetings**

You will have a personal counseling session with the guidance and counseling staff; we take each student's personal goals and objectives as part of the overall school objective.

- **More Freedom**

You will have more freedom to explore your future career and the community at large. CIC Waterloo provides you the opportunities to grow mentally, spiritually, and ethically in the safe and secure community of Waterloo.

#### **APPLICATION DEADLINE:**

Applications are accepted on a rolling basis and should be submitted four months before starting date. It is recommended to send the application 4 to 12 months in advance of the school year in which the student wishes to begin to allow ample time for Visa process.

#### **COMPLETED APPLICATIONS:**

Return completed enrolment applications and supporting documents to: [advisor@cicbaden.ca](mailto:advisor@cicbaden.ca)

Canadian Independent College

1855 Notre Dame Drive, St. Agatha (Waterloo Region) N0B 2L0 Canada  
[www.cicbaden.ca](http://www.cicbaden.ca)

t: 519-634-9255

f: 519-634-9355

## Student Application Process

<b>Step 1:</b>	<b>Completed Application Form</b> <ul style="list-style-type: none"> <li>• Must be typed</li> <li>• Must be signed</li> <li>• Must include: <ul style="list-style-type: none"> <li>○ Translated Official Transcripts (must be translated into English and signed and stamped by your school) for last two years <ul style="list-style-type: none"> <li>▪ previous and current year</li> </ul> </li> <li>○ Bio-data page from passport (preferred) <ul style="list-style-type: none"> <li>▪ birth certificate (if passport not possible)</li> </ul> </li> </ul> </li> <li>• Complete Application Package must be e-mailed to: <b>advisor@cicbaden.ca</b> for approval</li> </ul>
<b>Step 2:</b>	<b>Receive Conditional Letter of Admission</b> <ul style="list-style-type: none"> <li>• After you receive your Conditional Letter of Admission, you will be required to forward tuition fees</li> </ul>
<b>Step 3:</b>	<b>Payment Confirmation</b> <ul style="list-style-type: none"> <li>• Receipt issued for Payment and Unconditional Letter of Acceptance issued</li> <li>• Once you receive your Unconditional Letter of Acceptance you can apply for your VISA</li> </ul>
<b>Step 5:</b>	<b>Visa Approval</b> <ul style="list-style-type: none"> <li>• Once your visa is approved you must pay the remaining balance of your school fees</li> <li>• Book your flight and notify the school of your travel itinerary</li> </ul>

### REFUND POLICY

CIC is committed to fostering a learning environment that promotes the adoption of health enhancing attitudes and behaviors. It recognizes that personal well-being and positive school environment enhances academic success and may set a pattern for a life long healthy living standard. CIC prohibits alcohol and other illicit substances from all its residences and school properties. The use of any illegal drug(s) will lead to expulsion from school and residence.

Students admitted to Canadian Independent College are required to pay all fees in advance. When a student is unable to obtain a study permit/student visa, Canadian Independent College will refund the tuition fee less CDN \$550.00 processing and bank fees. To request a refund, the student must return all original Canadian Independent College documents and the original rejection letter from the appropriate government authorities or Immigration Canada.

When a student is asked by the Principal to withdraw from Canadian Independent College as a result of a disciplinary action, unused tuition fees will not be refunded.

When a student's application has been submitted to immigration and the family decides to withdraw the application, Canadian Independent College will refund the tuition fee less CDN \$2,500.00 processing and bank fees. To request a refund, the student must return all original Canadian Independent College documents and a letter stating the reasons for the application withdrawal.

When a student has been granted a study permit/student visa by the Canadian Immigration Authority but decides not to come to Canadian Independent College, no refund will be issued.

For further information on Canadian Independent College's refund policy and other policies refer to our website [www.cicbaden.ca](http://www.cicbaden.ca)

*Canadian Independent College collects the information contained in the application solely for school purposes and respects the privacy of school families. We do not provide this information to any other firms, organizations, or individuals. If the applicant is not accepted as a student at CIC, the application and all supporting documents will be destroyed within six months of notification.*



**APPLICATION FOR ADMISSION**  
Canadian Independent College

**PART 1: APPLICATION INFORMATION**

Grade applying for: <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12-pre-university		<input type="checkbox"/> ESL Program
Semester applying for: <input type="checkbox"/> Fall (Sept.) <input type="checkbox"/> Winter (Jan.) <input type="checkbox"/> Spring (April) <input type="checkbox"/> Summer (July)		
<b>Future Plans</b> <input type="checkbox"/> University <input type="checkbox"/> College		<b>Future Post Secondary Program Interests</b> <input type="checkbox"/> Arts <input type="checkbox"/> Business <input type="checkbox"/> Science <input type="checkbox"/> Engineering <input type="checkbox"/> Other
Last Name	First Name	Middle
Preferred Name:		Date of Birth (mm/dd/yy)
Gender: <input type="checkbox"/> M <input type="checkbox"/> F		Primary Language Spoken:
Current Grade:		Citizenship:
Send correspondence (billings, reports, etc.) to : <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian		Applicant lives with:

**PART 2: FAMILY INFORMATION**

<b>Father/Guardian 1</b> <input type="checkbox"/> speaks English <input type="checkbox"/> reads English		<b>Mother/Guardian 2</b> <input type="checkbox"/> speaks English <input type="checkbox"/> reads English	
Last Name		Last Name:	
First Name		First Name:	
Street Address		Street Address	
City	Prov/State	City	Prov/State
Country		Country	
Telephone Number:		Telephone Number:	
E-mail:		E-mail:	
Occupation:		Occupation:	

**SIBLING INFORMATION**

Please give the name(s), current school(s), and age(s) of the applicant's siblings, if any.

Name	Current School	Age

**PART 3: SCHOOL INFORMATION FOR APPLICANT**

Current School:	Current Grade:
Address:	
City:	Country:

**PART 4: GENERAL INFORMATION**

How did you hear about CIC?
Are you applying to other schools? If yes, which ones?
Does your family have any alumni connections to CIC?
Are you working with an educational consultant/agent? If yes, who?
Does your child have any medical conditions, physical/social/emotional limitations or needs of which we should be aware? If yes, please explain.
Is your child experiencing any learning challenges? If yes, please explain.

**PART 5: SIGNATURES**

I hereby certify that the above information is true and complete. I understand that any false or incomplete information submitted in support of my application may invalidate my application and result in the withdrawal of an offered seat at any time during my period of enrollment by the academic administration at Canadian Independent College. I also acknowledge that I have read the school policies.

***By signing below, I authorize this application.***

Father/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

***Fostering the potential of every student!***